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**BHARATI VIDYAPEETH COLLEGE OF ENGINEERING NAVI MUMBAI**

**Department of Instrumentation Engineering,**

**Academic Calendar for Year 2017-2018 (Even Semester)**

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| Month | Date | Activity |
| October 2017 | 25 OCT 2017 | Workload Distribution for academic year 2017-2018 Even sem |
| NOV2017 | 11st NOV 2017 | DAB meeting (minutes to be maintain- curriculum gap,2nd Sem Cos) |
| December 2017 | 24 NOV 2017  | Department Time Table for academic year 2017-2018 Even sem |
| 1st DEC 2017 | Master Time Table for academic year 2017-2018 Even sem |
| 31st DEC 2017 | Submission of content beyond syllabus by individual faculty to the HOD (extra practical’s, assignments, mini project and product development for bright and weak students) |
| January2018February | 2nd JAN 2018 | Course plan, lab manuals Submission for academic year 2017-2018 Even sem |
| 2nd JAN 2018 | Commencement of Even semester (Note:- COs and course plan should be discussed with the students) |
| 4th JAN 2018 | Blood donation camp(NSS activity) |
| 9th JAN 2018 | Mini project allotment (if any) |
| 18th JAN 2018 | Announcement for final year project selection to T. E. students  |
| 13th JAN 2018 | 1st Defaulter’s List (2nd JAN 2018 to 13th JAN 2018) |
| Staff meeting with HOD 1st Meeting |
| 19th JAN 2018 to 23rd JAN 2018  | NSS camp |
| 19th JAN 2018 to 20th 2018 | Preplacement Training |
| 27th JAN 2018 | 2nd Defaulter List (4th JAN 2017 to 27th Jan 2018) |
| Staff meeting with HOD 2nd Meeting |
| 1st & 2nd FEB 2018 | Guest Lectures / workshop (training program)  |
| February 2018  | 31st JAN 2018 to 4th FEB 2018 | Project presentation for B.E. on respective project day |
| 6th FEB 2018 to 8th FEB 2018 | Social awareness program (NSS activity) |
| 10th FEB 2018 | 3rd Defaulter List (2nd JAN 2018 to 10th FEB 2018) |
| Staff meeting with HOD 3rd Meeting |
| 16th FEB , 20thFEB, 22nd FEB 2018 | Term Test I |
| 23th FEB 2018 | Allotment of project for final year to T.E. Students  |
| 23rd FEB 2018 | Term Test 1 result |
| 24th FEB 2018 to 3rd MAR 2018 | Remedial classes (note:-conduct classes on 8.30a.m. to 9.30a. m. during weekdays, on Saturday and during free slots ) |
| 24th FEB 2018 | 1st Parent Teacher meeting |
| Staff meeting with HOD 4th Meeting |
| 27th FEB 2018 & 28th FEB 2018 | Final Project demonstration of B.E.  |
| March2018 | 28 FEB2018,1,2 MARCH | Mid Sem students feedback |
| 5th & 6th MAR 2018 | Infiniti 2018 |
| 3rd MAR 2018 | 4th Defaulter List (2nd JAN 2018 to 3rd March 2018) |
| Staff meeting with HOD 5th Meeting |
| 5th MARCH 2018 to 11th MARCH 2018 | Sports, ABIYAAN, Tech Fest and magazine / newsletter publication  |
| 11th MARCH 2018 | Alumni Meet  |
| 13th MAR 2018 to 18th MAR 2018 | Attainment of CO, PO and PSO in format of 3.3.2 of SAR for odd SEM (academic year 2017-2018) and result analysis  |
| As per class Time Table | Mentoring 1 (Note:- minutes to be maintain and conduct during practical slot) |
| 23th MAR 2018  | Campus cleaning drive (NSS activity)  |
| 17th MAR 2018 | 5th Defaulter List (2nd JAN 2018 to 17th MAR 2018) |
| Staff meeting with HOD 6th Meeting |
| 27th MARCH 2018 | Mini project submission (if any) |
| 26th MARCH 2018 to 31st MARCH 2018 | Workshop (training program) / IV  |
| April 2018 | 2nd APR 2018 to 7th APR 2018 | End Sem students feedback, Course Exit, Program Exit survey, alumni registration and Mentoring 2 (Note:- minutes to be maintain and conduct during practical slot) |
| 7th APR 2018 | NSS activity (guest lecture)  |
| 6th APR 2018 | Choice of Elective subjects for SEM VII from T.E. students (for Academic year 2017-2018) |
| 7th APR 2018 | 6th Defaulter List (2nd JAN 2018 to 31st MARCH 2018) |
| Staff meeting with HOD 7th Meeting |
| 13thAPR 2018 | Final Defaulter List |
| 16th,18th, 20th APR 2018 | Term Test II |
| 22th APR 2018 | Farewell and Term Ends |
| 22nd APR 2018 to 23h APR 2018 | Term Test 2 result and Submission |
| 25th APR 2018 | 2nd Parent Teacher meeting |
| 23rd APR 2018 to 2nd MAY 2018 | University Oral and Practical Examination |
| 2nd MAY 2018  | Submission of Academic audit  |
| 25 th JUNE 2018 to 30th JUNE 2018 | FDP |
| May 2018 | 8th MAY 2018 onwards | University theory Exam  |

Note:-

 1. Faculty meeting on every Saturday should be conducted by the department

 2. Minutes to be maintain and parents feedback should be taken during parent teacher meet

 3. Preplacement and soft skill training schedule should be inserted by the department

 Co-ordinator HOD IS Principal

 (.J.K.Deshmukh) (/V.Kohli) (Dr. M. Z. Shaikh)