

# BHARATI VIDYAPEETH COLLEGE OF ENGINEERING NAVI MUMBAI

ACTIVITY TYPE OF ADMISSION REPORTING	VENUE	COUNTER NO.	NAME OF THE STAFF
ENQUIRY / GUIDANCE	ROOM NO 140	1	....
ISSUE OF APPLICATION FORM	ROOM NO 137	2	--
FILLING OF APPLICATION FORM	ROOM NO 104 & 105	3	....
DOCUMENTS VERIFICATION	ROOM NO 107	4	Mr. Yuvraj Nalawade
ADMISSION FEES	Office	5	Mr. Nitin Mahadik
ONLINE REPORTING	Office	6	Mr. Santosh Pawar
COLLEGE ID & LIBRARY CARD	LIBRARY	7	Mr. Y. B. Thorat
ENROLMENT REGISTRATION OF MUMBAI UNIVERSITY	ROOM NO 107	8	Mr. Ravindra Mahadik

**Candidates Are Required To Carry All Original Certificates / Documents To Be Arranged In The Following Sequence And Four Set of Photo Copies To Be Submitted**

Open Caste	SC/ ST Caste	OBC/ NT/ SBC/SEBC/Other Caste
Leaving Certificate/ Transfer Certificate	Leaving Certificate/ Transfer Certificate	Leaving Certificate/ Transfer Certificate
Seat Acceptance/Allotment Letter	Seat Acceptance/Allotment Letter	Seat Acceptance/Allotment Letter
MHT-CET & JEE Main Score Card	MHT-CET & JEE Main Score Card	MHT-CET & JEE Main Score Card
S.S.C. Mark sheet	S.S.C. Mark sheet	S.S.C. Mark sheet
H.S.C. Mark sheet / Passing Certificate	H.S.C. Mark sheet / Passing Certificate	H.S.C. Mark sheet / Passing Certificate
Domicile Certificate / Nationality Certificate	Domicile Certificate / Nationality	Domicile Certificate / Nationality Certificate
Birth Certificate	Birth Certificate	Birth Certificate
Diploma All Mark sheet & Provisional Certificate	Caste Certificate	Caste Certificate
Migration Certificate	Caste Validity	Caste Validity
Any other	Diploma All Mark sheet & Provisional	Non- Creamy layer
	Migration Certificate	Diploma All Mark sheet & Provisional Certificate
	Any other	Migration Certificate
		Any other

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## **ACTIVITY TYPE OF ADMISSION REPORTING**

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<b>ENQUIRY / GUIDANCE</b>	<b>ROOM NO 137</b>	<b>1</b>	<b>--</b>
<b>ISSUE OF APPLICATION FORM</b>	<b>ROOM NO 137</b>	<b>2</b>	<b>--</b>
<b>FILLING OF APPLICATION FORM / SCAN &amp; XEROX</b>	<b>ROOM NO 104 &amp; 105</b>	<b>3</b>	<b>---</b>
<b>DOCUMENTS VERIFICATION</b>	<b>ROOM NO 107</b>	<b>4</b>	<b>Mr. Yuvraj Nalawade / Ravindra Mahadik</b>
<b>ADMISSION FEES</b>	<b>Office</b>	<b>5</b>	<b>Mr. Nitin Mahadik</b>
<b>ONLINE REPORTING</b>	<b>Office</b>	<b>6</b>	<b>Mr. Santosh Pawar</b>
<b>ENROLMENT REGISTRATION OF MUMBAI UNIVERSITY</b>	<b>ROOM NO 107</b>	<b>7</b>	<b>Mr. Ravindra Mahadik</b>

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<b>Leaving Certificate/ Transfer Certificate</b>	<b>Leaving Certificate/ Transfer Certificate</b>	<b>Leaving Certificate/ Transfer Certificate</b>
<b>Allotment Letter</b>	<b>Allotment Letter</b>	<b>Allotment Letter</b>
<b>MHT-CET &amp; JEE Main Score Card</b>	<b>MHT-CET &amp; JEE Main Score Card</b>	<b>MHT-CET &amp; JEE Main Score Card</b>
<b>S.S.C. Mark sheet</b>	<b>S.S.C. Mark sheet</b>	<b>S.S.C. Mark sheet</b>
<b>H.S.C. Mark sheet / Passing Certificate</b>	<b>H.S.C. Mark sheet / Passing Certificate</b>	<b>H.S.C. Mark sheet / Passing Certificate</b>
<b>Domicile Certificate / Nationality Certificate</b>	<b>Domicile Certificate / Nationality Certificate</b>	<b>Domicile Certificate / Nationality Certificate</b>
<b>Birth Certificate</b>	<b>Birth Certificate</b>	<b>Birth Certificate</b>
<b>Diploma All Mark sheet &amp; Provisional Certificate</b>	<b>Caste Certificate</b>	<b>Caste Certificate</b>
<b>Migration Certificate</b>	<b>Caste Validity</b>	<b>Caste Validity</b>
<b>Any other</b>	<b>Diploma All Mark sheet &amp; Provisional Certificate</b>	<b>Non- Creamy layer</b>
	<b>Migration Certificate</b>	<b>Diploma All Mark sheet &amp; Provisional Certificate</b>
	<b>Any other</b>	<b>Migration Certificate</b>
		<b>Any other</b>